

**2025 Prospective Grantee Budget (Youth)**

Grantee Name:                 Sponsoring Parish:           

Instructions for this form:

* Include all **cash** income and expenses in this budget form. Do not include in-kind contributions or any costs covered by the sponsoring parish, unless the program has or will reimburse the parish.
* Items marked with an asterisk (\*) should be described on the next page if the amount is $500 or more
* **After-School and “Other” Programs: Column A** should include your *actual* spending for the current (2024) year. **Column B** should be your projected budget for *next year* (2025), including projections for the first half of the 2025-2026 academic year
* In Column **A, Row 4** should include your program’s YOG Award from the previous year as well as the second installment of your 2023 YOG award. In Column **B, Row 4** should include the requested grant amount for 2025.

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| --- | --- | --- | --- |
| Row |  | **Column A:**  **2024 Actual** | **Column B:**  **2025 Budget** |
| 1 | **Begins on Date (mm/dd/yy):** |  |  |
| 2 | **Ends on Date (mm/dd/yy)** |  |  |
| 3 | **PROGRAM INCOME** |  |  |
| 4 | * Episcopal Charities Youth Opportunity Grant |  |  |
| 5 | * Sponsoring Parish Contribution (cash outlay only) |  |  |
| 6 | * Grants: Government\* |  |  |
| 7 | * Grants: Other \* |  |  |
| 8 | * Individual Contributions |  |  |
| 9 | * Tuition/Fees\* |  |  |
| 10 | * Other Income\* |  |  |
| 11 | ***Total Income:*** |  |  |
| 12 | **PROGRAM EXPENSES** |  |  |
| 13 | * Staff Salary and Benefits\* |  |  |
| 14 | * Rent, Utilities, Insurance \* |  |  |
| 15 | * Tuition Assistance\* |  |  |
| 16 | * Program Supplies\* |  |  |
| 17 | * Technology Expenses (equipment, subscriptions, etc.) |  |  |
| 18 | * Food |  |  |
| 19 | * Travel & Transportation |  |  |
| 20 | * Other Expenses\* |  |  |
| 21 | ***Total Expenses*** |  |  |
| 22 | ***Net Surplus or (Deficit)*** |  |  |